

Volunteer Language Aide

Volunteer Language Aide will be providing interpretation services for HMC staff and clients. Volunteer Language Aide play a crucial role in bridging non-English speaking clients to essential services within and outside of HMC. Services are completely client based and will be requested as on-call basis

Time Commitment and Location

Volunteer Language Aide must be able to travel to different HMC offices and service providing locations within Halton. They must be willing to interpret in various situations. Volunteers must have availabilities during weekday office hours, though services may be requested on weekends and evenings. Services are completely client based and will be requested as on-call basis. Volunteers are expected to commit up to 2 hours per week for three months.

Duties

- Interpret information between the client and service provider
- Contact Community Settlement Specialist if required

Qualifications

- Fluency in English (CLB 6 or higher)
- Fluency in a language other than English
- Cross cultural sensitivity
- Respectful, open minded and objective
- Willing to listen and learn
- Police security clearance
- Understanding and compliance with HMC policies
- Attendance at general training and program specific trainings

Benefits

- Build on interpretation skills
- Opportunity to work independently
- Reference letter upon request for those who successfully complete the assignment
- Volunteers will have opportunities to practice and improve language skills.
- Volunteers will also be able to gain satisfaction through helping a new immigrant or refugee access essential services which he or she may not be able to access otherwise.
- References can be provided upon completion of minimal time requirements.

Clients

- Newcomers who have language barriers to communicate with service provider

Application Process

- Applying online
- One-on-One meeting
- Submission of resume, volunteer Application Form, valid police clearance, along with a personal interview
- Training for Language Aide Volunteer

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