

Leadership Program Facilitator Assistant

Potential Facilitators will provide an inclusive atmosphere while facilitating in schools from students grade 9 -12. They will be facilitating with a YMCA member and is responsible for supervising and facilitating the leadership program. It is essential that volunteers applying for this position enjoys interacting and engaging with youth. A Facilitator is expected to be punctual, responsible, have a positive attitude and provide encouragement to youth. They are to plan, teach, supervise, and organize Icebreakers, activities and any material needed day-to-day. A Facilitator will assist in activities or tasks necessary to ensure an orderly operation of the Leadership program

Location: **Oakville Schools** – Holy Trinity – Garth Webb – White Oaks

Qualifications:

- Demonstrates role model behavior while interacting with students
- Exhibits professionalism while communicating with other staff
- Willingness to help newcomer youth
- Patience, empathy, sensitivity, responsibility, initiative
- Experience and sensitivity in dealing with members of different cultural and racial backgrounds
- Must maintain confidentiality
- Excellent interpersonal skills
- Patient, imaginative and flexible
- Friendly and welcoming manner
- Completed Criminal Reference and Vulnerable Sector police reference check

Responsibilities:

- Provide assistance and supervision during Leadership Program
- Interact with youth and respond to their needs within reason
- Work closely with YMCA staff member
- Responsible for encouraging a positive environment and deals effectively and professionally with participant concerns.
- Responsible in assisting to deliver leadership curriculum
- Adhere to the HMC mission, values and procedures
- Maintain confidentiality of the HMC and client information
- Maintain an environment that is as free of bias/favoritism

Level of Commitment Required:

- 2 hours per week (Time and day varies)
- Minimum period of four months (March – June)

Benefits

- Build on teaching skills
- Gain experience in youth education
- Reference letter provided upon request
- Gain experience working with newcomer youth
- Gain experience providing academic support
- Gain volunteering hours
- Opportunity to learn and gain experience in working with diverse people
- Gain valuable skills and specific facilitating techniques
- Exposes you to understand different learning styles, such as visual, auditory, and kinesthetic.
- Furthermore, understand your own way of learning.

Clients

- Youth (Students) within Oakville High schools
- Youth who either have a Permanent Resident or Convention Refugee Status as well, sometimes Refugee Claimants, International Students and Canadian Citizens

Application Process

- Applying online
- One-on-One meeting
- Submission of resume, volunteer Application Form, valid police clearance, along with a personal interview
- Must attend the 1-2-hour volunteer training

Due to the nature of working with HMC Connections clients, a valid criminal record check for vulnerable populations will be required prior to volunteering. In addition, all applicants must attend training as needed. We ask for applicant's patience as these strict selection criteria and processes can take time to complete.

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