

**Community Volunteer  
Income Tax Program  
(CVITP)**

**HMC Connections**

**Free Tax Preparation Clinic**



Canada Revenue Agency / Agence du revenu du Canada



**For Newcomers - Low income individuals/families - Individuals receiving Social Assistance - Students & Seniors**

**All adult clients have to attend in-person**  
**Anyone in the following income guidelines**

- Single Person ..... up to \$35,000
- Couple ..... up to \$45,000
- One adult with child ..... up to \$47,500
- Each additional dependent ..... \$2,500
- Interest income of less than ..... \$1,000

**To file your return, please bring the following documents:**

- Social Insurance number
- Immigration document for all family members
- UCCB RC62 or WITB RC210 statement
- All information slips: T3, T4, T4A/E T5, or T5007
- Void cheque (For Direct deposit of Your Refunds)
- Notice of Assessment from previous tax year 2017

All Receipts **that apply to your situation.**

- |                          |  |
|--------------------------|--|
| • Charitable donations   | • Public transit                         |
| • Child Care Expenses    | • RRSP                                   |
| • Child fitness receipts | • Disability Tax Credit                  |
| • Medical Expenses       | • Foreign Pension                        |
| • Property tax           | • Tuition & Education (T2202/<br>T2202A) |
| • Rental Expenses*       |  |

*\*Clients need to know the amount of rent paid in the year 2018 & Landlord's name*

**This service is available by appointment only.**

To book an Appointment call:

**905 - 842 - 2486 Ext. 118**

**CVITP.volunteer@hmconnections.com**

**Wednesdays 10am to 3:30pm**

Starting March 6<sup>th</sup> till April 24<sup>th</sup>

55 Ontario Street South Milton ON, L9T 2M3

**Thursdays 10am to 3:30pm**

Starting March 7<sup>th</sup> till April 25<sup>th</sup>

760 Brant Street Burlington ON, L7R 4B7

**Thursdays 10:00am to 3:30pm**

Starting March 7<sup>th</sup> till April 25<sup>th</sup>

1092 Speers Road Oakville ON, L6L 2X4

**Fridays 9:30am to 3:30pm**

Starting March 8<sup>th</sup> till April 26<sup>th</sup>

380 Dundas East Oakville ON, L6H 6Z9

HMC Connections

www.hmconnections.com

Volunteers **do not complete** income tax returns in the following cases:

- |                                       |                          |                       |
|---------------------------------------|--------------------------|-----------------------|
| • Higher income than above guidelines | • Capital gains / losses | • Employment expenses |
| • Deceased person                     | • Business income        | • Self-employed       |
| • Bankrupt                            | • Rental income          |                       |

Funded by:

Financé par :



Immigration, Refugees and Citizenship Canada

Immigration, Réfugiés et Citoyenneté Canada

Canada

